

**CALIFORNIA ARMY NATIONAL GUARD (CAL ARNG)  
ACTIVE DUTY GUARD/RESERVE (AGR)  
NATION WIDE TOUR ANNOUNCEMENT**

- 1. Position Tour Number: 1-05**
- 2. Position Title:** Recruiting and Retention NCO (SQI 4 DMOS 79T40)
- 3. Unit/Location:** **THIS IS AN ANNOUNCEMENT FOR POSITIONS THROUGH OUT THE STATE OF CALIFORNIA.**
- 4. Opening date of job announcement:** 1 October 2004
- 5. Closing Date:** 30 day intervals until 30 September 2005
- 6. Maximum Grade:** E-7
- 7. Minimum Grade:** E-4
- 8. Personnel Eligible to Apply:** (X) Male (X) Female ( ) OFF ( ) WO (X) ENL
  - a. Physical Profile of 132221.
  - b. A minimum score of 110 GT (waivable with 100 GT and 100 ST score).
  - c. High school graduate with diploma; or have one year of college with GED.
  - d. E4s must be a PLDC graduate (include copy of 1059).
  - e. Must be able to obtain a SECRET Security Clearance.
- 9. Selecting Supervisor:** Commander, Det 5 STARC
- 10. Military Status:** Full-Time Military Title 32 Section 502 (f) (AGR)
- 11. Applicants must, as a minimum, submit the following documents and meet all applicable criteria: if required item(s) are missing from your packet it will be returned to applicant unrated due to lack of information:**
  - a. NGB Form 34-1 (with signature and date) ensure that you annotate both the position announcement # and title on the top of page one of the application.
  - b. Three-quarter-length photograph in Class A uniform made within the previous 12 months ("official" military photograph is not required).
  - c. **Certified copy** of DA Form 2-1 or DD 1966 or Recruiter's Worksheet demonstrating qualifying ASVAB/AFCT scores.

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- d. All NCOERs for the past three years (Supervisor must provide written statement/memo providing information as to why soldier's NCOERs are not available. Applicants in the grade of E4 and recently promoted E5s must submit at least one current letter of recommendation in lieu of this requirement. Ensure that this letter is dated within 45 days of effective date of vacancy announcement and that it highlights job assignment, duties, and capabilities).
  - e. **Certified copy** of current DA Form 705 (APFT) demonstrating passing APFT within six months for "on-board" AGR soldiers, 12 months for new applicants. Ensure that height and weight are annotated on the 705.
  - f. Body fat worksheet, if applicable.
  - g. Current chapter 2 (enlistment standards) or chapter 3, AR 40-501 (retention standards) physical (SF 88 and 93).
  - h. DA Form 4970 Cardiovascular screening (over 40 soldiers)
  - i. All DD Forms 214 – copy must include bottom portion that identifies SPD code (not required for "on board" AGR soldiers).
  - j. RPAS statement (not required for "on board" AGR soldiers)
  - k. Drivers License Record (DMV print out) not older than six months.
12. Brief Job Description: Enlist and retain soldiers in the California Army National Guard. Provide current status on total lead production and processing enlistment for the unit. Provide current and future soldier retention information. Coordinate and conduct unit strength maintenance training programs. Support the Family Assistance program.
13. Applicants who answer YES to questions 8 or 15 of section IV, NGB Form 34-1, or who have not completed Initial entry training (IET) are ineligible to apply.
14. Applicants selected for AGR, and meeting any one of the following disqualifications, will require a HQDA, DCSPER waiver prior to entry:
- a. Unable to serve at least five (5) years on AGR status prior to achieving eighteen (18) years active federal status or mandatory removal date.
  - b. Entitle to military retired pay.

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15. Submit application to: OTAG, ATTN: CAJS-HR-AGR, Box 37, 9800 Goethe Road, P.O. Box 269101, Sacramento, CA 95826-9101 (916) 854-3404.

**NOTE:** If you require a certified copy of DA Form 2-1 and/or RPAS statement, call (916) 854-3268. Complete application (to include required documents) **must be received in HR-AGR not later than the closing date shown in item #5. Incomplete applications will be returned unrated.** Additional copies of this announcement may be obtained from our website at [www.calguard.ca.gov/cahr](http://www.calguard.ca.gov/cahr).

16. Selectees (other than on-board AGR soldiers) are required to provide evidence of Chapter 2 or 3 medical examination, taken not more than 24 months prior to the AGR tour start date. If Chapter 2 or 3 are more than 6 months old but less than 24 months, the DA Form 7349 must be accomplished within 60 days prior to the first day of AGR duty to ensure that Chapter 2 or 3 standards continue to be met. The medical examination must indicate compliance with the requirements of chapter 2 or 3 (AR 40-501) and accomplished at an active military medical facility or Military Entrance and Processing Station (MEPS). Human Immune Deficiency Virus (HIV) testing for all soldiers will be accomplished within 6 months prior to initial entry. Pregnancy testing for female soldiers must be accomplished no more than 15 days prior to initial entry.

17. Equal opportunity: The California National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factor.